

Collection, processing and sharing of your information

This privacy notice explains how we ('we' or 'us' is the HSBC Group of companies) will use the information you provide, or which we collect, in connection with any sourcing activity and any subsequent agreement(s) with us. Failure by you to supply such information may result in us being unable to enter into a commercial relationship and/or agreement(s) with you.

By participating in any sourcing activities or entering in to any agreements with us, you agree that we may use your information in accordance with this notice. The data user in relation to your information is the HSBC Group Member who may enter into a services agreement with you.

The information that we collect from you may include information relating to an employee, director or any other person who exercises control over an entity ("Controlling Person") who enters into a services agreement with us. For a trust, a Controlling Person may include a settlor, a trustee, a protector, beneficiaries and classes of beneficiaries. We may also collect information relating to individuals connected with a director, an entity or a Controlling Person, such as any guarantor, a director or officer of a company, partners or members of a partnership, or beneficial owner, trustee, settlor or protector of a trust, account holder of a designated account, payee of a designated payment, your representative, agent or nominee, or any other persons or entities with whom you have a relationship that is relevant to your relationship with the HSBC Group ("Connected Person"). Prior to providing information to us relating to a Controlling Person, a Connected Person or any other person, you shall ensure that they have consented to us processing their information as set out in this notice.

We may collect, use and share the information you provide to us, subject to local data privacy laws, for reasons connected to our business and relationship with you, including to:

- a. approve, manage, administer or effect the services agreement between us
- b. meet the compliance obligations of the HSBC Group
- c. conduct financial crime (which includes money laundering, terrorist financing, bribery, corruption, tax evasion, fraud, evasion of economic or trade sanctions, and any act or attempt to circumvent or violate any law relating to these matters) risk management activity (which will include making further enquiries as to the status of a person or entity, whether they are subject to a sanctions regime, or confirming their identity and status)
- d. if applicable, collect any amounts due and outstanding from you
- e. conduct credit or other financial checks and obtaining or providing credit references (where you are a potential tenant of the HSBC Group)
- f. enforce or defend our rights
- g. verify your identity
- h. understand how diverse and inclusive our suppliers are
- i. undertake Environmental, Social and Governance (ESG) supplier audits.

In carrying out these purposes we may transfer and disclose your (or any Controlling Party ('s) or Connected Person ('s)) information to:

- a. any member of the HSBC Group
- b. any sub-contractors, agents, advisers or service providers of the HSBC Group (including their employees, directors and officers)

- c. any regulatory authorities of the HSBC Group
- d. credit reference agencies and other companies for use in credit decisions, fraud prevention and to pursue debtors
- e. any third party in connection with a transfer, disposal, merger or acquisition of business by us or any member of the HSBC Group wherever located, including in jurisdictions which do not have data protection laws providing the same level of protection as the jurisdiction in which you are based. Your information will be protected by appropriate security and technical measures to keep your information secure. Such information may be transferred to a place outside the country of your residence

Accessing your information

In certain jurisdictions, data privacy laws may allow you to make a written request for a copy of the personal data we hold about you and to ask us to rectify, erase or block any inaccurate data. You should make a request to your usual HSBC contact who will be able to direct your query. Depending on your jurisdiction there may be a small fee charged for providing this information to you.

Our Privacy Policy and contact details

You can read our Privacy Policy [here](#). It will tell you, amongst other things:

- how you may access the personal information we hold about you, and have it corrected; and
- how you may complain about a breach of the Australian Privacy Principles, and how we will deal with it.

If you have any queries or concerns about your personal information, you can contact us using the following addresses:

- **Email:** privacy@hsbc.com.au
- **Post:**
The Privacy Officer
HSBC Bank Australia Ltd
GPO Box 5302
SYDNEY NSW 2001

This notice was last updated on 01 July 2025.